



Minnesota Board of Marriage and Family Therapy



Minutes of the Regular Board Meeting February 18, 2011

MEMBERS PRESENT:

Herb Grant, Chair
Mark Flaten, Vice-Chair
Sara Wright, Secretary
Manijeh Daneshpour
Kay Ek
Denny Morrow
John Seymour

STAFF PRESENT:

Jennifer Mohlenhoff, Executive Director

GUESTS:

Mary Hayes, Ph.D.
Bruce Minor, Argosy University
Steve Peltier, St. Mary's University
Students

I. ORAL EXAMINATION

12 oral examinations were administered. Upon successful completion, licenses were issued to: Jane L. McCampbell, John G. Souza, Jr., Ana L. Pereira, Cherylann Ganci, Carrie D. Grimm, Linda S. Santa Cruz, Crystal L. Nelson, Kristi L. Wilder, Lindsey K. Johnson, Elizabeth A. Ostroviak, Benjamin A. Hoogland, Amber L.H. Morrighan.

II. CALL TO ORDER

Chair Herb Grant called the meeting to order at 10:15 a.m. in the University Room of the University Park Plaza Building.

III. CONSIDER AGENDA

The agenda was approved with the addition of an acknowledgement to Mary Hayes.

Herb Grant and members took time to acknowledge and give praise to Mary Hayes for her dedication and services to the Board during the transition of Executive Directors.

IV. APPROVAL OF THE JANUARY 21, 2011, BOARD MEETING MINUTES

The minutes of the January 21, 2011, Board meeting were approved as written passed on a motion by Sara Wright and seconded by Mark Flaten. The motion passed.

V. ADMINISTRATIVE REPORT

Jennifer Mohlenhoff gave the Administrative Report as follows.

Budget Report:

- . \$2,000.00 has been transferred to ASU for IT expenditures in process
- . \$2,000.00 has been encumbered for equipment
- . \$2,000.00 has been encumbered for per diem costs
- .

Information regarding additional expenditures was presented to Board, but no action was taken at this time:

- . Salary cost of PT, temporary clerical staff 3/11- 6/30/11: \$1,863; based on a 7-hour/week position
- . Salary cost of moving ED to .7 FTE for 2/22/11 – 6/30/11: \$2,513.00
- . Cost of computer system transition from MAPS to SWIFT (state accounting system): up to \$5,000.00 for outside IT contract

The current monthly budget report and vendor payment report was presented to members.

Governor's Budget Issued:

Jennifer Mohlenhoff reported that the Governor adopted a HLB change request to move HLB funding to a dedicated appropriation, giving each Board spending authority equal to its fee revenue and any accumulated fund balance. Proposal “zeros” out the BMFT’s direct appropriation, but then recommends appropriation of all dedicated revenues (i.e. fees collected). Accumulated fund balances are also appropriated to each Board. ASU accounting currently has BMFT’s accumulated fund balance estimated on 6/30/11 to be approximately \$210,000.00. Jennifer stated that this must still make its way through the legislative process.

MFT Legislation:

Jennifer Mohlenhoff reported that BMFT’s legislative change item request to codify all fees in statute has been included in the Governor’s budget. While noncontroversial, there is no certainty that language in the Governor’s budget will make its way through the legislative process. If the fee language does not move forward this year, it can be reintroduced next year.

Appropriation for Rule Revision:

Recommendation to not seek extension on the \$25,000.00 appropriated for rule revision set to expire on June 30, 2011. Possibility that revision will be complete does exist. Should the change to dedicated funding pass, funding would exist to replace the lapsed funds. There is a possibility that ASU legal “contingency fund” could assist with payment if needed. Or, appropriation of this amount could be sought in the 2012 legislative session. This year is viewed as difficult time to raise issue with legislature.

Website Transition:

Jennifer Mohlenhoff reported that the website is in transition to new software; new “look” is coming soon. Review of forms, documents, text to begin.

Biennial report:

Jennifer Mohlenhoff and members reviewed and discussed the Board’s July 1, 2008 – June 30, 2010 biennial report.

LMFT Renewals:

LMFT – 12 expired

Voluntary Termination – 9

VI. RULE REVISION (With Nathan Hart)

Members reviewed and held lengthy discussion of proposed rule revisions.

John Seymour made a motion to cease the office policy that requires filing of supervision plans with the Board by post-graduate supervisees, effective immediately. Manijeh Daneshpour seconded the motion. Following discussion, the motion passed.

VII. VARIANCE REVIEW

Members reviewed and held discussion regarding a request for a variance to the post-graduate supervision requirement. The applicant requested that all post-graduate supervised experience be conducted under the supervision of a licensed psychologist. The request was made due to conditions of geography and finances. Following discussion by member, John Seymour made a motion to deny the variance. Mark Flaten seconded the motion. The motion passed. John Seymour then made a motion to authorize the applicant to obtain up to one-quarter of her post-graduate supervised experience with a Board-approved LMFT supervisor through synchronous electronic communication. Sara Wright seconded the motion. The motion passed.

VIII. COMMITTEE REPORTS

Application Committee:

Nine (9) applicants were approved to sit for the state examination.

Seven (7) applicants were approved to sit for the national examination.

Personnel Committee:

There was not a formal report from the Personnel Committee.

Complaint Committee:

There was not a formal report from the Complaint Committee. The Complaint Committee will meet next on Wednesday, March 2, 2011.

Continuing Education Committee:

There was not a formal report from the Continuing Education Committee, although several CE applications were reviewed electronically by the committee in the past month.

IX. PUBLIC INPUT

There was no public input.

X. OTHER ITEMS

There were no other items.

XI. ADJOURNMENT

Chair Herb Grant adjourned the meeting at 1:00 p.m. on a motion by John Seymour and seconded by Manijeh Daneshpour.

XII. ORAL EXAMS

Four (4) oral exams were administered. Upon successful completion, licenses were issued to the following: Laurel R. Lewis, Mary Therese Kelleher, Lori L. Williamson, Leslie A. Moran,

I hereby attest that these minutes were read and approved by the Board of Marriage and Family Therapy on March 18, 2011.

Sara Wright, Secretary